

PROCEDURES COMMITTEE – DECISION NOTICE

26 September 2023

Present:-

Councillors J Hart (Chair), S Hughes, C Whitton, J Brazil, Y Atkinson and D Cox

Coucillors F Biederman and J Hodgson (remote attendance)

Apologies:-

Councillors C Leaver and P Prowse

Members attending in accordance with Standing Orders 8 and 25

Councillors P Twiss

* **1** **Election of Chair**

RESOLVED that Councillor Hart be elected Chair for the meeting.

* **2** **Minutes**

RESOLVED that the minutes of the meeting held on 25 April 2023 be signed as a correct record.

4 **Review of Financial Regulations - Section 5 of the Constitution**

RESOLVED

(a) that the proposed changes to the Financial Regulations which update these regulations to reflect current legislation, best practice guidance and current practice be endorsed and recommended to Council; and

(b) that the removal of the “Detailed Standards” from the Financial Regulations and for these detailed standards to become internal documents which continue to govern the actions of Officers of the Authority and for these standards to be directly under the jurisdiction of the Director of Finance and Public Value further be recommended for adoption.

5 Policy Framework Review

RESOLVED

(a) that Council be recommended to amend Article 4 of the Constitution as outlined in section 4 of the Report (with the additions to the policy framework shown in red);

(b) that further work be undertaken in relation to sign off processes for the (Sustainable) Community Strategy and Crime and Disorder Reduction Strategy following further discussions with the partnerships regarding current arrangements; and

(c) that Council delegates Authority to the Director of Legal and Democratic Services in consultation with the Governance Working Group to further amend the policy framework after the work at (b) is undertaken.

6 Decision Making - Revised Definition of Key Decision

RESOLVED that Council be recommended to amend Part 3c of the Constitution as articulated in Appendix 3 of the Report (outlined above in red), including adding the issue of services being externally transferred out of the Council into the above revised definition, and cross referencing with Article 2 – Section 13.4.

7 Public Participation - Updated for Modern Meetings

RESOLVED that the changes to the Public Participation guidance, attached at appendix 1 to the Report, be endorsed, and recommend that Council adopt accordingly for publication on the website and make the necessary amendments to the Constitution.

*** 8 Draft calendar of meetings for 2024/2025**

RESOLVED that the draft Calendar for 2024/2025 be approved for publication.

9 Devon County Boundary Divisions - Tiverton East and Willand and Uffculme

RESOLVED that Council be recommended to support the proposal that the boundary between the County's Tiverton East Electoral Division and the Willand and Uffculme Electoral Division, be altered in line with, what will be, the new district boundary, as outlined in the map appended to the Report.